

**APPENDIX A**  
**ALBANY SCHEDULE OF FEES & CHARGES – 2011**

<b>Ordinance</b>	<b>Description</b>	<b>Fee</b>
14.07.4	Administrative Penalty Late Fee	\$10
14.07.9	Administrative Penalties	
	1 <sup>st</sup> Offense	\$50
	2 <sup>nd</sup> Offense within 12 months	\$100
21.03.1	City Council Compensation	\$75
21.03.2	Mayor Compensation	\$100
21.03.3	Council and Mayor Compensation – Other meetings	\$50 less than 4 hours \$100 more than 4 hours
22.05	Planning Commission Compensation	
	Chairperson	\$25/meeting
	Members	\$20/meeting
	Ex-officio members	\$50 less than 4 hours \$100 more than 4 hours
23.06	Economic Development Authority Compensation	
	Chairperson	\$25/meeting
	Members	\$20/meeting
	Ex-officio members	\$50 less than 4 hours \$100 more than 4 hours
24.04	Park Board Compensation	
	Chairperson	\$25/meeting
	Members	\$20/meeting
	Ex-officio members	\$50 less than 4 hours \$100 more than 4 hours
30.06.4	Water Turn-On/Shut-off Fee	\$50
30.09	Water Disconnect/Reconnect Following Water Shortage Violation	\$50
30.11.7	Re-trenching Fee	\$150
30.12.4	5/8" Water Meter	\$300
30.12.7	Re-connect After Denying Access to City	\$50
30.12.8	Meter Testing Fee	\$50
30.14.4	Unauthorized Use of Fire Protection System Fee	\$250
30.17.1(B)	Bulk Water Meter Deposit	\$725

<b>Ordinance</b>	<b>Description</b>	<b>Fee</b>
30.17.1(C)	Bulk Water Rates	\$15/first thousand \$5 for each additional thousand
30.19.1	Water Rates	
	January 1, 2007	\$3.25/thousand
	*Billing Period: Bi-Monthly	
30.19.2	Past Due Account Surcharge	After 30 days \$25 after 60 days addl' \$10
30.19.3	Water Hookup Fee (WAC)	\$1,462
	First Four Dwelling Units	\$1,462/unit
	Five or more apartment dwellings	\$5,848 plus \$585/unit for each unit in excess of four
30.19.4	Minimum Billing	
	Residential	1,000 gallons/bi-monthly
	Commercial/Industrial	6,600 gallons/bi-monthly
30.19.5	Water Access Flat Fee	\$28/bi-monthly
30.19.6	Water Trunk Fee	\$1,170/acre
31.09.1	Sewer Connection Fee (SAC)	\$1,462
	First Four Dwelling Units	\$1,462/unit
	Five or more Apartment Dwellings	\$5,848 plus \$585/unit for each unit in excess of four
31.09.2	Sewer Trunk Fee	\$1,170/acre
31.11/32.26	Sewer Use Fees (Residential/Commercial/Institutional)	
	Volume Charge	
	January 1, 2007	\$2.25/1,000 gal
	Flat Charge*	
	*Multi-family units will be assessed a bi-monthly flat charge for each unit	
	January 1, 2007	\$10/bi-monthly
	R.V. dump sites	\$50/year
	Schools, churches, and motels shall be set by City Administration (Subject to Council review) based upon potential volume. Residences without City water	Minimum 20,000 gallons
32.26	Sewer Industrial Users	
	Flow Charge (10-2004)	\$0.57/1,000 gallons
	BOD Charge	\$0.08/pound

<b>Ordinance</b>	<b>Description</b>	<b>Fee</b>
	SS Charge	\$0.06/pound
	Phosphorus Charge	\$4.20/pound
	Flat Charge January 1, 2007	\$10/bi-monthly
	Industrial Billing period	Monthly
40.04	North Park Shelter Fee	\$50/Day City Residents \$100/Day Non-residents
40.19	Minnow Trap Permit Fee	\$30
40.27	Public Park Restriction Violations	
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense	Court
41.04.1	Driveway Permit	\$30
41.08	Street and Sidewalk Violation	
	Not involving damage greater than \$300	\$25 + damage
	Involving damage greater than \$300	Court
50.01.1	Traffic Regulations	
	Seat Belt Violations – § 169.686	½ of County Bail
	Expired Registration – § 168.09	½ of County Bail
	Missing Plates or License Tabs – § 169.79	½ of County Bail
	Speed (1-10 over) – § 169.14	½ of County Bail
	Stop Sign Violation – § 169.30	½ of County Bail
	Window Tint – § 169.71	½ of County Bail
	Failure to yield to pedestrians in crosswalk – § 169.21	½ of County Bail
	All other State Statute Petty Misdemeanors	½ of County Bail
50.02.3	Unreasonable Acceleration and Braking	\$100
51.09.2	Impound Fees	
	Private Company	Actual Costs
	City Impound	\$15/day
	City Administration Fee	\$50 one time fee
51.10.02	Parking Fines	
	Violation	\$25

<b>Ordinance</b>	<b>Description</b>	<b>Fee</b>
	Notice of unpaid violations	\$50
	Criminal Complaint	\$100
52.12.2	Motorized Golf Cart Permit	\$10
52.13	Snowmobile, Golf Carts & Recreational Vehicles	
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense	Court
60.08.1	Intoxicating Liquor Permit Investigation Fee	
	In-State	\$500 (maximum)
	Out-of-State	\$10,000 (maximum)
60.09.1	Liquor License Fees	
	Intoxicating Liquor	
	On-Sale	\$1,900
	Off-Sale	\$100
	Club On-Sale	\$100
	Temporary On-Sale	\$15
	3.2 Percent Malt Liquor	
	On-Sale	\$100
	Off-Sale	\$5
	Temporary On-Sale	\$1
	Consumption & Display Permit	\$300
60.24	Underage present in liquor establishment	
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense within 12 months	Court
60.24	After Hours Sale/Display Liquor/Occupancy & Compliance Violations & Sales to Minors	
	1 <sup>st</sup> violation (Owner and/or Bartender)	\$75
	2 <sup>nd</sup> violation within 12 months (owner and/or Bartender)	\$200
	3 <sup>rd</sup> violation within 12 months (owner and/or Bartender)	\$500 + 3 consecutive days suspension
	4 <sup>th</sup> violation within 12 months (owner and/or Bartender)	\$1,000 + 5 consecutive days suspension

<b>Ordinance</b>	<b>Description</b>	<b>Fee</b>
60.24	Minor Consumption/Possession	
	1 <sup>st</sup> Offense	\$145
	2 <sup>nd</sup> Offense within 12 months	Court
60.24	Liquor Consumption in Public Place	
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense within 12 months	Court
60.24	ID for Liquor Purchase	
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense within 12 months	Court
61.02.3	Peddler's License	
	10 day permit within a 12 month period	\$50
	30 day permit within a 12 month period	\$100
	90 day permit within a 12 month period	\$150
61.09	Transient Merchants, Peddlers, and Solicitors	
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense within 12 months	Court
63.07	Curfew Penalties	
	1 <sup>st</sup> Violation	\$25
	2 <sup>nd</sup> Violation within 12 months	\$50
	3 <sup>rd</sup> Violation within 12 months	Court
64.03.5	Tobacco License	\$100
64.11.1	Tobacco Penalties/Compliance Violations	
	1 <sup>st</sup> Violation (owner and/or employee)	\$75
	2 <sup>nd</sup> Violation within 12 months (owner and/or employee)	\$200
	3 <sup>rd</sup> Violation within 12 months (owner and/or employee)	\$500 + 3 consecutive days suspension
	4 <sup>th</sup> Violation within 12 months/Violation during suspension period (owner and/or employee)	\$1,000 + 5 consecutive days suspension
64.11.2	Furnish underage with tobacco	
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense within 12 months	Court

<b>Ordinance</b>	<b>Description</b>	<b>Fee</b>
64.11.3	Minors Possession/Purchase	\$75 + any alternative penalties set by Council
65.10.5	Rental Unit License Fee	3 year
	Non-Crime Free Multi-Housing	\$150/building + \$30/unit
	Crime Free Multi-Housing CFMH	\$25/building + \$5/unit
65.12	Inspection Fees	50% of the rental unit license fee
65.12.5	Rental License Violation Appeal Fee	\$10
65.12.7	Compliance Order Re-inspection Fee	\$25
65.12.10	Housing, Maintenance, Occupancy Violations	
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense within 12 months	Court
66.14	Adult Use License Fee	\$3,000
67.03.1	Building Official Inspection Fee	\$50 per hour, plus \$0.48 per mile
67.03.1	Permit Fee	\$225
70.07	Public Nuisances	
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense within 12 months	Court
71.10.1	Dog or Canine Permit	\$10 Late Fee additional \$10
71.13.2	Dog or Canine Feeding and Care Fee	\$5 per day
71.18	Animal Violations	
	1 <sup>st</sup> Offense	\$25
	2 <sup>nd</sup> Offense within 12 months	\$50
	3 <sup>rd</sup> Offense within 12 months	\$100
72.07	Noise Violations	
	1 <sup>st</sup> Offense	\$50
	2 <sup>nd</sup> Offense within 24 months	\$100
	3 <sup>rd</sup> Offense within 24 months	Court
73.11	Unlawful Burns	
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense within 12 months	\$200

<b>Ordinance</b>	<b>Description</b>	<b>Fee</b>
	3 <sup>rd</sup> Offense within 12 months	Court
74.08	Refuse	
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense within 12 months	Court
75.09	Abandoned Vehicles	
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense within 12 months	Court
76.05	Trees	\$25
77.04	Weeds and Grass (Assessment fee)	\$250 per platted lot \$250 per acre, or lesser portion thereof
77.05	Weeds and Grass	
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense within 12 months	Court
80.11.6	Sign Permits	
	Signs less than 30' in height Zoning Permit	\$30
	Signs greater than 30' in height Building Permit	\$100
80.11.28	Sign Violations and Penalties	
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense within 12 months	Court
80.30.5	Re-zoning	\$300 + escrow
80.30.5	Variance	\$300
80.30.5	PUD	\$300 + escrow
80.30.5	Conditional Use Permit	\$300
80.05.8.d	Site Plan Application Fee	\$200 and actual costs thereafter
80.32/80.33	Zoning Code Violations	
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense within 12 months	Court
81.03.1	Preliminary/Final Plat	\$300 + \$10/lot
81.24	Subdivision Code Violations	

Ordinance	Description	Fee
	1 <sup>st</sup> Offense	\$100
	2 <sup>nd</sup> Offense within 12 months	Court
82.05	Building Permit Fees	
	Total Valuation:	
	\$1 to \$500	\$21
	\$501 to \$2,000	\$21 for the 1 <sup>st</sup> \$500 + \$2.75 for each additional \$100 or fraction thereof, to and including \$2,000
	\$2,001 to \$25,000	\$62.25 for the 1 <sup>st</sup> \$2,000 + \$12.50 for each additional \$1,000 or fraction thereof, to and including \$25,000
	\$25,001 to \$50,000	\$349.75 for the 1 <sup>st</sup> \$25,000 + \$9.00 for each additional \$1,000 or fraction thereof, to and including \$50,000
	\$50,001 to \$100,000	\$574.75 for the 1 <sup>st</sup> \$50,000 + \$6.25 for each additional \$1,000 or fraction thereof, to and including \$100,000
	\$100,001 to \$500,000	\$887.25 for the 1 <sup>st</sup> \$100,000 + \$5.00 for each additional \$1,000 or fraction thereof, to and including \$500,000
	\$500,001 to \$1,000,000	\$2,887.25 for the 1 <sup>st</sup> \$500,000 + \$4.25 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
	\$1,000,001 and up	\$5,012.25 for the 1 <sup>st</sup> \$1,000,000 plus \$2.75 for each additional \$1,000 or fraction thereof
RESIDENTIAL PERMIT: Includes re-shingling, re-siding, replacement windows bathroom remodeling, new kitchen cabinets and decks. To qualify for this, there can be NO STRUCTURAL CHANGES and/or enlargement of existing structure or room size. If the cost of project exceeds \$30,000, it no longer qualifies as maintenance. (Fences require site plan review)		
	\$0.00 to \$5,000	\$35 + State Surcharge
	\$5,001 to \$10,000	\$60 + State Surcharge
	\$10,001 to \$20,000	\$85 + State Surcharge
	\$20,001 to \$30,000	\$110 + State Surcharge
	Plan Check Fee: Residential	\$30/per hour
	Commercial	50% of the building permit fee

Ordinance	Description	Fee
	State Fee (Surcharge)	\$.50/Thousand (.0005 x total \$ value)
82.05	Mechanical Permit Fees	
	Appliance Replacement Only	\$30.00 (\$15.00 inspection and \$15.00 administrative)
	All other Mechanical Permits	1% of valuation + State Surcharge
82.05	Plumbing Permit Fees	\$8.00 per fixture + State Surcharge
82.08	Building Code Violations	\$100
	Repeat Code Violations within 24 months	Double schedule fee
	Code violations that significantly endanger life or property	\$200
	Code violations that involves critically unsafe conditions	\$200
	Assessment Search Fees	\$15
	CRIMINAL FINES: The City Council has approved the above fine schedule for criminal offenses. The fine schedule has been filed with the District Court and will be administered accordingly.	
	EQUIPMENT: (includes operator)	CHARGE/HR
	Case Front End Loader	\$55
	Jetter	\$65
	Mower	\$40
	Pickup	\$40
	Projector/Lap Top	\$30
	Radar Gun	\$10
	Snow Plow	\$85
	Squad Car	\$55
	Snowmobile	\$35
	Street Sweeper	\$80
	EMPLOYEE RATE/HR (includes benefits)	RATE
	<u>NAME:</u>	
	Adm. Assistant	\$28
	Clerk/Adm.	\$47
Misc. Administrative Charges:	Part Time Public Works	\$14
	Patrol Officer	\$30/ea
	Police Chief	\$41
	Police Secretary	\$23
	Public Works	\$28
	Public Works Supervisor	\$31
	<u>OTHER</u>	
	Water Bracket/Valve	\$35
	Knox Box or similar as approved by the Fire Chief	up to maximum of \$250
	JOBZ Application	\$3,500
	Tax Increment Financing Plan	\$5,500
	Redevelopment District	\$6,500 to \$7,500
	Negotiate and process development agreement fee	\$1,500
	Tax Abatement fee	\$3,500
	Business Subsidy Application fee	\$250 non-refundable
	Site Plan Application fee	\$200 plus actual thereafter

<b>Ordinance</b>	<b>Description</b>	<b>Fee</b>
	TIF Project within TIF District	\$1,500
	<u>Schedule of Rates for Fire Services and Medical Services</u>	
	<u>* Equipment</u>	
	Pump Truck – Unit #2	\$300
	Pump Truck – Unit #10	\$300
	Tanker – Unit #11	\$200
	Tanker – Unit #12	\$200
	Extrication – Unit #14	\$200
	Rescue – Unit #15	\$200
	Wildland Fire – Unit #17	\$200
	<u>* Labor</u>	
	On scene personnel	\$25
	Standby personnel	\$0
	*Time will be billed in minimum of one hour increments	
	<u>False Alarm</u>	
		\$0.00 for 1 <sup>st</sup> consecutive 12 mo. Period
		\$125 for 2 <sup>nd</sup> call in consecutive 12 mo. Period
		\$150 for 3 <sup>rd</sup> call in consecutive 12 mo. Period
		\$175 for each call thereafter in consecutive 12 mo. Period
	<u>Structure Training Burn</u>	\$1,500 flat rate for equipment and labor plus material testing

Approved by Council: 12/1/2010